

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## Meeting of the Old School Committee to be held on

**Tuesday 31st October 2023, at 7.15pm**

*Carol Hackett*

**Carol Hackett - Parish Clerk**

	<b>AGENDA ITEM</b>
23/24-116	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
23/24-117	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
23/24-118	<b>Minutes of Council Committee meeting</b> To confirm as a correct record the minutes of the Old School Committee meeting held on the 6th June 2023
23/24-119	<b>Adjournment for Public participation (maximum of 5 minutes)</b> Opportunity for members to hear questions or comments sent in by the public, or for public participation
23/24-120	<b>Updates on actions agreed at last and previous meetings which are still outstanding</b> a) External signage – Update from Cllr Davis b) Gutters – Consider quotes obtained by Cllr Davis for metal grill caps c) Metal vents on gable end of building – Report from Cllr Davis following inspection
23/24-121	<b>Old School Maintenance / General matters –</b> a) Friends of the Old School – To note work carried out b) Outside centre store – Update on condition inside store and actions taken to date. Review condition of door lock c) To consider use of internal CCTV cameras d) Solar panels on roof – Review research undertaken by Cllr Roberts, and agree any further actions e) 5-year Electrical Report – Consider any ‘agreed limitations’ for the check and estimate of cost f) Oil tank ‘watchman’ – Review effectiveness and consider alternatives g) Consider any new maintenance / general matters
23/24-122	<b>Old School Committee Budget</b> a) Review spending for this financial year b) Consider draft budget for next financial year, to include: i. Review bookings and hiring charges for Old School ii. Review utility usage and supply iii. OS Cleaner – Consider increase in hourly rate c) Consider business plan for next financial year
23/24-123	<b>Compliance with the Equality Act 2010 in respect of meetings at the Old School</b> a) To review effectiveness of ‘Hearing Loop’ system as used at October Parish Council meeting, and agree any further actions b) To review effectiveness of changing the angle of the LED light fittings in the main room, and agree any further actions
23/24-124	<b>Any other Old School General Matters</b> Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the

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	agenda to the Committees attention – for information
23/24-125	<b>Date of next Meeting</b> To be agreed as necessary
23/24-126	<b>Closure of meeting</b>